

**Human Resources**

**AP 7270 STUDENT WORKERS**

**Reference(s):**

Education Code Sections 69960(f) and 88003;  
Government Code Section 18220

Students may be employed on an hourly basis, exempt from the classified service, and shall not result in the displacement of classified personnel or impair existing contracts for services.

Student workers must be enrolled in at least one (1) class. For summer employment, a student must have successfully completed the spring semester ending just before the summer they are to be employed.

A student worker is not to exceed working eight (8) hours per day and no more than twenty (20) hours per week for the entire district. Students may be employed by several on-campus departments/offices concurrently; however, they may not exceed the maximum number of twenty (20) hours allowed per week.

Students must complete the pre-employment process before beginning employment.

**International Students**

International students may only be hired if they have an F-1 visa. International students must have approval from the director of admissions and records or designee (Chabot) or the dean of enrollment services or designee (Las Positas).

**Federal Work-Study Program**

Federal Work Study jobs are part of a student's financial aid award and are paid from federal financial aid funds. Federal Work Study students must maintain enrollment in at least six (6) units during any period of employment in fall or spring semesters.

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**Adopted:** January 20, 2026

**Board Reviewed:**