

**Academic Affairs**

**BP 4400 COMMUNITY SERVICES PROGRAMS**

**Reference:**

Education Code Section 78300

In accordance with provisions of Education Code Section 78300 and Title 5 Section 55002(d), the District provides community services classes, workshops, and seminars in civic, literacy, health, personal development, general education, career and technical education, and family and consumer science topics. These classes are designed to provide instruction and to contribute to the physical, mental, moral, economic, or civic development of the individuals enrolled therein and shall be open to all adult members of the community and minors who can benefit from the programs.

Community services classes shall not carry academic credit and shall be paid for by fees designed to cover the cost of the classes. The District is prohibited from using state General Fund money to establish and maintain such classes. The District may spend district General Fund money to establish and maintain a community services program, or may provide instruction for remuneration by contract or with contributions or donations from individuals or groups. The District may also use a combination of these options to fund the program.

Students involved in community services courses shall be charged a fee not to exceed the total cost of maintaining the courses. Courses may also be offered for remuneration by contract or with contributions or donations of individuals or groups. Refund procedures shall be established by the colleges and plainly displayed in all program publicity.

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**Adopted:** February 18, 2014

**Board Reviewed:** February 16, 2021