

Technology Coordinating Committee (TCC)
Agenda

District Office – Board Room (+ CCCConfer)

Friday, October 10, 2014

9:00 am -10:30 am

1. General Business
 - a. Welcome New Members
 - b. Approval of Meeting Minutes – 5/16/14 and 9/12/14

2. Email Conversion – Groupwise to Outlook
 - a. Feedback from colleges on Nov or Jan implementation
 - b. Active emails and archives – guidelines, remote access
 - c. Review of Features that Migrate to Outlook
 - d. Training for Outlook – online tutorials, webinars, other options
 - e. Communication methods for Project

3. Distance Education Classroom Standards
 - a. Feedback from colleges on Primary Objectives
 - b. Next steps to define Use-case-scenarios
 - c. Documentation of Process

4. “Online Education Initiative” from State
 - a. Any Feedback from colleges
 - b. Periodic Updates on Progress

5. Expansion of Training Models for Technology
 - a. Classified Training Survey – Software training
 - b. Administrator Training Survey
 - c. Identify types of training
 - d. How to advertise offerings & get feedback

6. Other