

**Web Content Management System (CMS)
Task Force
Agenda**

District Office – Conf Room #1
Tuesday, January 26, 2016
10:00-11:00

1. General Business
 - a. Meeting Dates – Tuesday from 10:00-11:00 – every other Tuesday
 - b. Meeting Dates for Spring 2016 – January 12, January 26, February 9, February 23, March 8, March 22
 - c. Location – District Conf Room #1 or CCCConfer
2. Approval of Minutes for 12/01/2015
3. Discussions of Recorded Vendor Demos & CMS Rating Sheets
4. Identify Vendors by Priority Rankings based on Total Points
5. Select 3-4 Vendors for Personalized Demos with CLPCCD Scripts
6. Schedule New Demos with meetings to follow with Team on Demo Discussions
7. Review & Adjust Timelines for CMS Product Short List, Feedback from College and District Users, and Task Force Recommendation
8. Task Force Recommendation on Vendor Models – Local and Cloud Option
9. Estimated Costs of Web CMS and Funding Sources
10. Check Customer References on Product Usage